

Tech Club Workshop Leader (Self-Employed)

Location: Hove, East Sussex

Hours: Flexible - up to 30 hours per week

Pay: £15-£20 per hour

About Us

My HELM CIC is a not-for-profit organisation based in Hove, UK, dedicated to providing a safe, inclusive, and engaging environment for children, teenagers, and their families. We offer a range of workshops, after-school clubs, and holiday programmes designed to promote personal growth, creativity, and community engagement.

Our mission is to create a welcoming space where individuals are valued, respected, and celebrated. Through child-led learning, we provide engaging and insightful workshops covering a diverse range of subjects. Our experienced workshop leaders bring passion and creativity to ensure children remain actively involved.

Role Overview

We are looking for a Tech Club Workshop Leader to deliver engaging and structured technology workshops to groups of up to 15 students. These workshops will introduce young people to a variety of creative and practical tech skills, including game design, coding, and hardware projects. The aim is to foster problem-solving, teamwork, and digital literacy in a fun and engaging way.

Sessions will be carefully structured into 20-30-minute segments to maintain focus and engagement, particularly benefiting students with Special Educational Needs (SEN). A strong emphasis will be placed on hands-on learning, experimentation, and project-based work.

Key Responsibilities

- Plan and deliver coherent, progressive courses that develop technical skills over time.
- Lead workshops covering:

- **Game development** using **Roblox Studio** (Lua scripting, level design, and game mechanics).
 - **Minecraft Education Edition**, using block-based coding and problem-solving challenges.
 - **Programming with Raspberry Pi**, introducing students to basic electronics and Python coding.
 - **Simple coding projects** using beginner-friendly platforms such as **Scratch, MakeCode, and Python**.
 - **Exploring emerging tech**, including AI tools, 3D design, and interactive storytelling.
- Provide structured lesson plans that balance technical skill-building, creative projects, and teamwork activities.
 - Encourage students to collaborate, share ideas, and develop their own digital projects.
 - Adapt sessions to accommodate different skill levels and learning styles, ensuring accessibility for all students.
 - Offer constructive feedback and guidance, helping students set goals and track progress.
 - Promote responsible and ethical use of technology, including online safety and digital citizenship.
 - Keep and update attendance registers and progress records using SLACK and Google Drive.
 - Maintain a safe and inclusive learning environment in line with safeguarding standards.

Requirements

- Strong technical knowledge in at least one of the workshop focus areas (game design, coding, Raspberry Pi, or educational tech tools).
- Experience in leading tech workshops, tutoring, or teaching.

- Ability to plan and structure engaging workshop courses that develop skills progressively.
 - A passion for technology education and inspiring creativity in young people.
 - Excellent communication skills, with the ability to motivate and engage students.
 - Experience working with SEN students is highly desirable.
 - Proficiency in using SLACK and Google Drive for lesson planning and record-keeping.
 - Knowledge and experience with safeguarding children is preferred.
 - An Enhanced DBS check (own DBS preferred, though we can provide one if required).
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What We Offer

- Competitive pay based on experience and qualifications.
 - Full training and ongoing support to help you succeed in your role.
 - The opportunity to make a meaningful impact on students' learning and confidence.
 - A supportive, professional teaching environment where you can develop your expertise.
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How to Apply

If you are passionate about technology education and helping young people develop digital skills, we'd love to hear from you! Please send your CV and a cover letter to tutoring@myhelm.club. Successful candidates will be contacted for a short phone conversation before being invited to interview in person.